



# School Parent, Guardian, and Family Engagement Plan 2023-2024

## School: Dorothy J. Vaughan Academy of Technology

### **I. Parent and Family Engagement Policy**

Our Title I program encourages each parent/guardian to be involved in their child's education. This plan outlines who and how the plan was developed, where the plan can be assessed, and parent involvement activities that will be conducted during the school year 2023-2024.

The following individuals participated in developing the plan.

- Principal
- Assistant Principal
- School Counselor
- Instructional Coach
- Talent Development Teacher
- Classroom Teacher Representative
- Parent Representative 1
- Parent Representative 2
- Parent Representative 3
- Parent Representative 4

Since this is Dorothy J. Vaughan's first year as a Title I school we reviewed the district guidelines, ESSA-Parent Engagement Section as well and other CMS Title I Schools Family Engagement Plans to ensure we covered all aspects of a complete plan on September 26, 2023. The final plan was reviewed by the School Improvement Team. Parents can see the final copy of DJV's Family Engagement Plan on our school's website in English and Spanish.

### **II. Annual Information Meeting**

- A. Dorothy J. Vaughan Academy of Technology hosted its first Title I meeting in conjunction with Curriculum night in September. Title I information is shared via a PPT presentation using a CMS template that is personalized to outline the policies and procedures unique to DJV. This year our meeting was held in person in the media center on September 21 at 5:30 pm. This meeting was to ensure all parents had the opportunity to learn about Title I and ask questions and provide input. Translators were in attendance to support families as needed.
- B. Parents can view the PPT presentation from the September 21st Title I meeting on our school's Website.

### **III. Flexible meeting times**

- School events are scheduled before school hours, during school hours, and after school hours to accommodate the needs of all families. In addition, we hold virtual meetings and conduct home visits to accommodate specific family needs.

### **IV. Title I Part A Planning**

- Our Title I Plan was reviewed with our School Improvement Team and will continue to keep everyone informed during our monthly meetings. An annual review will be held in the spring of 2024 for parents to attend and provide input based on the 2023-2024 school year and help us plan for the upcoming year.

### **V. Parent Information and Opportunities**

- Monthly School Improvement Team (SIT) meetings provide updates on the school and Title I Program and the minutes are posted on our school's website.
- Kindergarten events, Back to School nights and Meet the Teacher Night were held in August to allow parents the opportunity to see DJV and meet their child's teachers.
- Our School performance profile is reviewed during SIT monthly meetings.
- Monthly newsletters, suggestions on how to work with your child and other information is sent home to parents periodically to help their children succeed in school.
- Parent-teacher conferences are scheduled in October and teachers are available to review with parents their child's progress and answer any questions.
- The Title I budget was reviewed with PTA for final approval in August, 2023.
- Volunteers are always welcome at DJV provided they completed the necessary CMS volunteer forms and they are approved.
- Quarterly computer science showcases are held for families to visit in-person, and explore how the magnet theme is infused in their child's learning throughout the year.
- We encourage two way communications with our parents and teachers via phone, ParentSquare, email and in person meetings.
- Administration has an open door policy to answer any questions or concerns of our parents.

### **VI. School-Family Compact**

- Parents viewed and signed a copy of the Parent-School Compact at Curriculum Night on September 21, 2023. This is an agreement between the home and school outlining everyone's responsibility for supporting student learning.

### **VII. Building Parent and Family Engagement Capacity**

- This year we have allocated funds for parent training in our Title I budget. The goal is to collaborate with Dr. Jones and thedotConsulting to provide parent training around Computer Science Immersion.
- All school-home correspondence is shared in both English and Spanish through ParentSquare.
- We plan for translators when we have events at school or individual family needs.
- Our Math and Literacy Night will be held on January 11, 2024. Here, staff will share resources and strategies for parents to help their children succeed at home.
- Our Talent and Development Meetings/ DEP meetings are held in quarter 1 and the Talent Development family newsletter is shared quarterly.
- EC progress reports are sent home each quarter and teachers provide feedback through quarterly progress reports and report cards.

- Magnet Information Meetings provide information on our school and allow school tours. These Open House sessions are held in the Fall virtually and in-person at a variety of times throughout the day.

#### **VIII. English Learners and Disabled Parents and Families**

- Our school counselor supports any parent that needs an accommodation to communicate and receive updates on their child's progress.
- Our Multilingual Teacher identifies families that may need additional support in order to overcome language barriers.

#### **IX. Parent/Family Requests**

- PTA meetings occur monthly, to ensure alignment between school and parent activities. We welcome new ideas and suggestions that will support our students academically and social emotional learning.

#### **X. Annual Evaluation**

- An annual review will be held in the spring to review the 2023-2024 school year. Parents are encouraged to attend. The results from this meeting and teacher input will be considered when planning for the next year.